



ANNUAL **REPORT** **2010**

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2010

Year in

CCF continued with the stance of critical engagement with government and people with all the challenges it entailed during 2010. However CCF again rose to these challenges and managed to have all planned activities held under the 3 Pillars completed as readers will see succinctly set out in details in the Report.

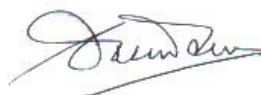
The challenges include the continual extension of the Public Emergency Regulations (PER) throughout the whole year and beyond. Permit requirement was imposed on each of the 77 workshops held including those conducted by CCF community educators in the three provinces of Naitasiri, Tailevu and Ra.

Whereas a highlight during the year was the National Youth Forum for 40 young people in Nadave CATD, women and youth continue to be underrepresented in CCF activities; a reminder that Fiji remains an adult male dominated society. Under the Countering Racism programme we were able to continue with Landowner and Tenant Dialogue and held one in the Western Division of main island Viti Levu a feature of CCF activities which started way back in 2002 and with the promise to do more in coming years.

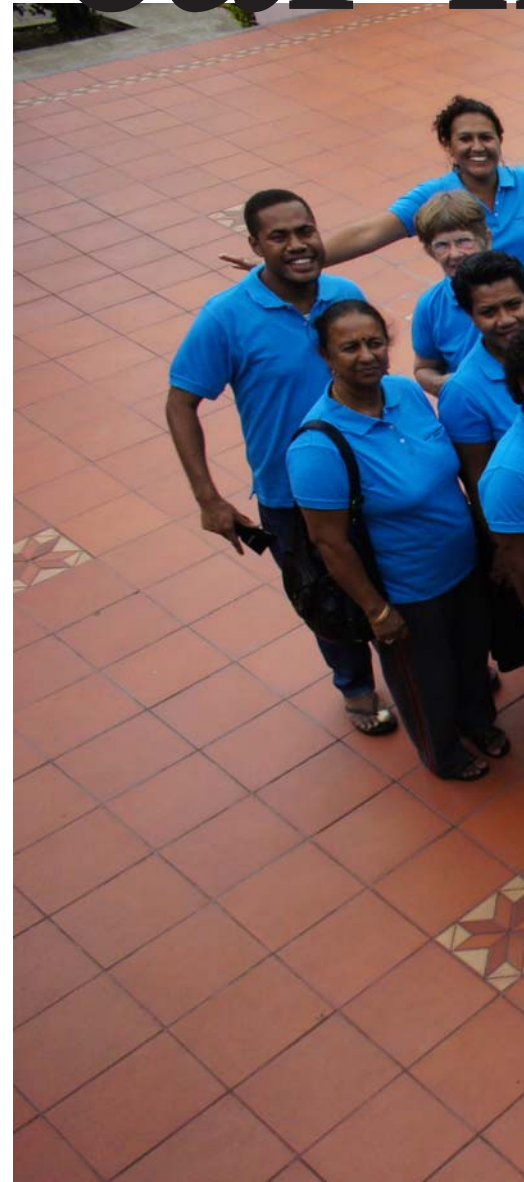
Media Advocacy saw the production of a Radio play, Talk Back Radio, Television, Cinema Advertisements and Newspaper Supplements. Media Releases amounted to 23 during 2010 with all but two getting coverage in the media despite media censorship.

CCF kept International Advocacy at the forefront. Fiji's Civil Society position on human rights was well represented in Geneva by both CCF and Fiji Women's Rights Movement at the UPR 7th Session. CCF also engaged with Fiji's Diaspora in London, Sydney, Melbourne presenting updates on Fiji's situation.

With CCF's own brand of critical engagement speaking out about what we believe to be truth to those in power and at the same time empowering communities with knowledge of rights and judging from Significant Change stories compiled in community workshops, we are convinced that the message of positive change and hope is getting through.



Akuila Yabaki
CEO CCF



n review



CCF Team at the Annual Retreat 2010

Staff who have left the organization for other employment opportunities include: Mosmi Bhim (Communications & Advocacy Officer), Jaynen Mangal (Legal Officer), Nicola King (Admin Officer), Lisa Ralifo (Research Officer), Ulii Marcus (EED Professional) and Jone Lali (Project Support Officer).



PILLAR 1 GOOD GOVERNANCE, CITIZENSHIP AND HUMAN RIGHTS EDUCATION

1. Community Based Workshops

Targeting the three provinces of Ra, Tailevu and Naitasiri the workshops focuses on the community members at village level. The one day interactive sessions with modules focusing on the Pillar One area of Good Governance, Human Rights and Citizenship saw a record total of 67 workshops with iTaukei and Indo Fijian participants at the grassroots level exceeding the targeted village number of 50 for the year 2010.

Challenges

The Permit requirement under the Public Emergency Regulation remains an ongoing challenge. In spite of the imposition of this, the team managed to convene their workshops and meet their target and beyond.

Gaining entry into the Indo-Fijian communities remains a challenge for CCF.

Outcomes

Significant Change stories as captured in the MISEREOR External Evaluation report and the same reiterated in the follow up workshops, noted the following:

“In the village of Nativi, the youths produced a neatly typed financial report for 2010 at the Annual General Meeting (AGM). The report was printed and copies were given out to those who attended the AGM and circulated to all the members of the village. They also had an election to vote new members into the administrative body of the Youth club. There was a handing-over session to which everyone was witness. We pushed for transparency and accountability in that activity and the idea has taken off in the neighbouring villages. The same activity will be held in Namara village on the 22nd of February this year, 2011. I am expecting more youth clubs to adopt that practice this year”

– Ra Youth Rep.

Future Directions

- * Focus on the peri-urban communities within the programme-determined three provinces.
- * Ethnic minority groups and faith groups in the same areas above.

Evaluation

A final evaluation was conducted for the project cycle ending with MISEREOR and the report recommends the continuation of the workshops and illustrates some of the Significant Change stories which show the implementation of the principles of Good Governance in the villages visited by the team.

2. Community Leaders Workshops

Remaining within the three main provinces the one headmen (appointed), liuliu ni yavusa (Traditional village headsmen) , turaga ni mataqali (clan headmen) and others considered leaders in the village with specific titles.

Challenges

CCF notes that the Community Leaders Workshops are male-dominated and reflects the reality of traditional leadership appointments. Women and youth are in most cases underrepresented.

Outcomes

The MISEREOR report again noted some changes as follows:

“In the province of Ra, the CCF training directly addressed the dictatorial approaches of leaders in their decision-making. Decision-making in the communities was centralized and had mostly been one way – downwards. The values of transparency, accountability and consensus – where communities had been taught the need to account for things and to make decisions for the benefit of most – are beginning to change the style of decision-making from being dictatorial to one of dialogue and consultation between the leaders and their communities.”

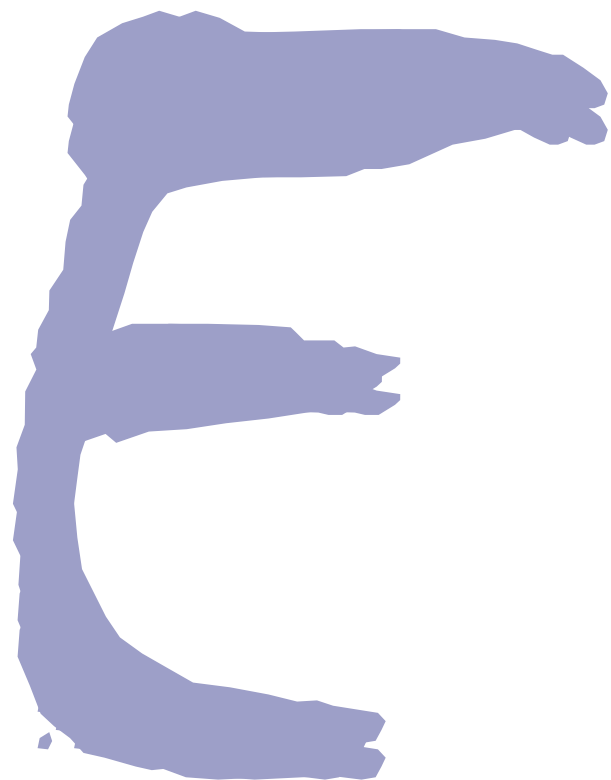
-Ra Community Leader

Future Directions

Focus on the Peri-urban communities and the community leaders in these areas.

3. Community-Based Organisations

The two-day workshops focusing on the community-based organizations including Women’s groups, Faith groups, and various informal self-organised interest groups. Again targeting the three provinces (Ra, Tailevu and Naitasiri) CCF emphasized the Pillar One area of Good Governance, Human Rights and Citizenship looking at the various ways they applied in their organisational experience and their spheres of work. Transparent, accountable, consensus-oriented and inclusive approaches to decision-making.





EMPOWER



4. MEDIA ADVOCACY

This remains a very strategic platform for CCF to express through media releases, Talk Back radio shows, social media and other print and Audio Visual medium, views on socio-political events that, are close to the organisation's heart.

A. Radio Play

The radio play 'I am Equal' focuses on the four human rights: Freedom from Discrimination, Right to Equality, and Right to Education, and Freedom from Cruel and Degrading Treatment. The play has been adapted from an actual Human Rights case in Fiji in 2002, where two young boys were physically abused by their school. The principal, instead of disciplining the prefects, suspended these two boys because of their sexual orientation. The boys sought the help of the Fiji Human Rights Commission to fight their case in Court. In 2003, they won their case and the offending students were sentenced to community work and anger management therapy.

This story is positive for human rights because it presents a positive case of restorative justice. It would also educate people to respect other's rights. The radio play is 18 minutes. English version of 'I am Equal' was aired on Radio Fiji Gold and 2DayFM on 19 December 2010.

B. Talk-Back Radio

A talkback session was convened with the iTaukei Speaking radio Station Viti FM on the popular lunch hour talkback slot focusing on the issue of Human Rights and coinciding with the week of celebrations leading to the International Day for Human Rights 10th December.

C. Radio Advertisements

Radio Advertisement campaigns on Citizenship were aired throughout the month of February.

Three Radio Advertisements in the three languages on Good Governance Theme targeting the principle of Inclusivity, was produced for the week of the International Human Rights Day in December.

D. Television and Cinema Advertisements

A television advertisement on the issue of Countering Racism was produced and aired on Fiji Television.

E. Quarterly News Letter

Four issues of the Quarterly Newsletter, *Tutaka* were produced in the months January, June, September and October.

adio

F. Newspaper Supplements

Three Newspaper Supplements were produced in 2010 with the first one focusing on Dialogue, the second focusing on Multiculturalism and the final one in early December looking at the message of Promoting Multiculturalism through the full color calendar for 2011 advocating for Harmony, Equality, Unity, Peace, Respect and acknowledgement of our Diversity

G. Website Redesign

Still a work-in-progress, the CCF Website has currently gone through some slight changes to allow for more visuals as a first step. The web redesign is a project that will go into 2011 as the organization looks to position it for a more active and IT savvy online readership and user population.

More interactive mediums, relevant and relatable design features that are user friendly and allow maximum advocacy reach and attractive layout features and links that are compatible with social networks sites are some of the objectives of the redesign.

H. Media Releases

24 media releases made in 2010 covering issues of Good Governance, Countering racism, advocacy against the position of PER, and reiterating CCF's position on the issues of Elections.

Challenges

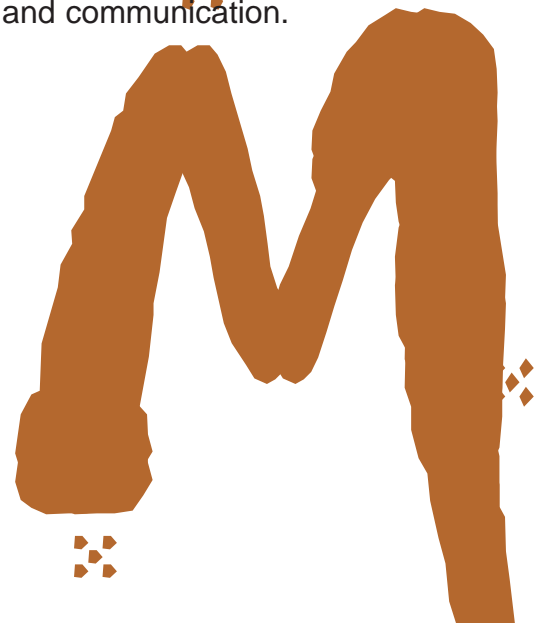
Under the Public Emergency Regulation (PER) the radio and TV Advertisements face similar censorship scrutiny and have had to undergo numerous changes before approval for airing is given. The TV Advertisement had to undergo major concept design changes before the Fiji TV accepted for airing. The Military Coup footages were removed and a focus on people of diverse backgrounds, cultures and ethnic groups working closely together during times of Disaster became the focus concept while emphasizing the main thematic message of Article 2 of the Universal Declaration of Human Rights.

Future Directions

The Media Advocacy campaign remain focused on the key areas of Article 2 on the issues of Countering Racial Discrimination and Promoting Multiculturalism (Pillar 3 and 1), Good Governance Principles (Pillar 2).

Other

The Website redesign will become a very critical area of change for the organization as it positions itself for a growing E-Savvy generation where social networks have become an established medium of social interaction and communication.





edia

5. Advice Service

Drop-in Advisory service is a welcomed activity for the CCF as it allows for the CEO and designated staff members to exchange views on issues related to the status of Human Rights in Fiji, share the CCF Perspective on issues of Human Rights, collaborations on programmes, legal advice where necessary and also issues of community development projects.

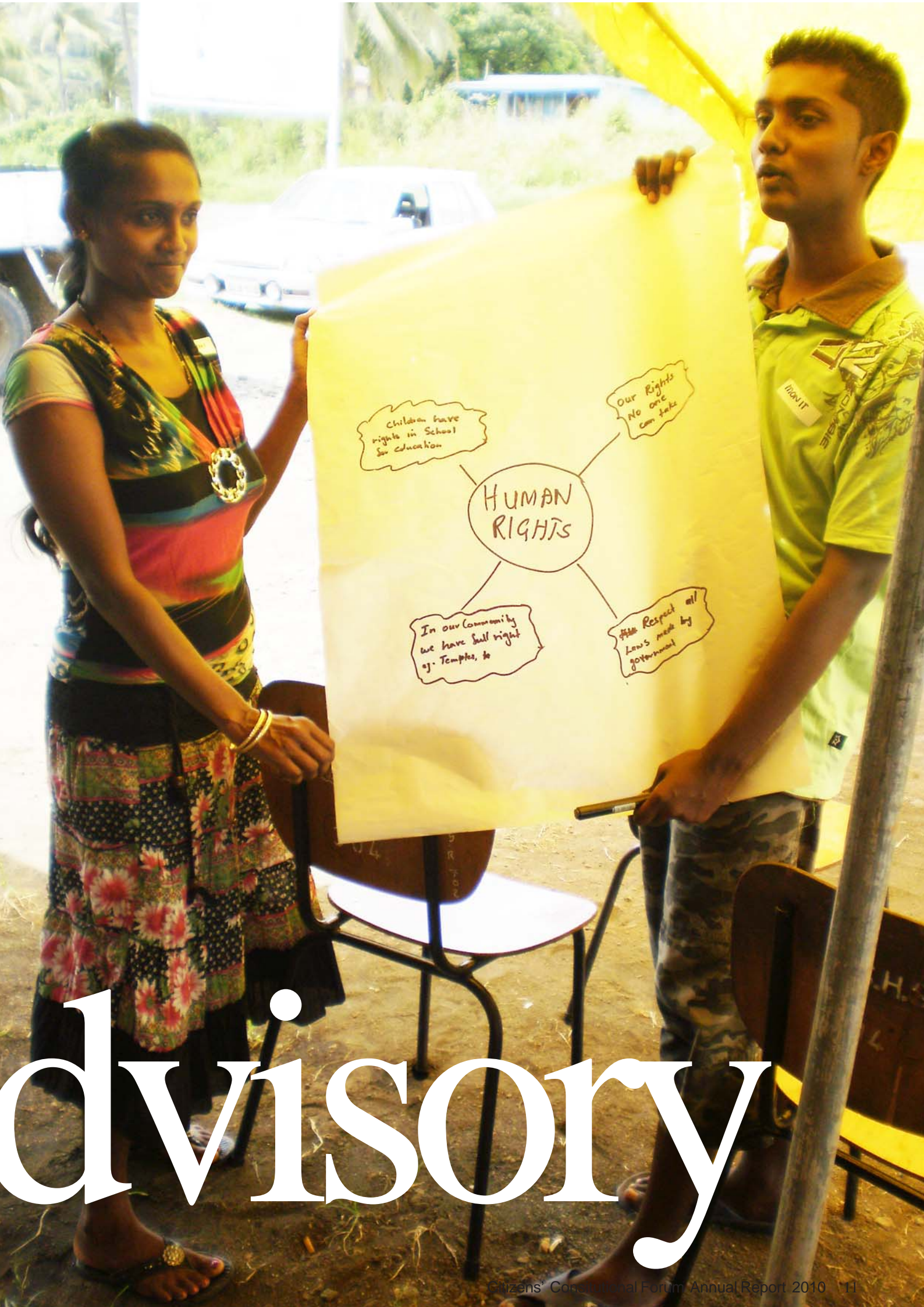
6. Supporting Activities

International Human Rights Day

CCF's planned programme in collaboration with the NGO Coalition for Human Rights also suffered from the imposition of the PER when the Permit which was initially approved was revoked at the eleventh hour following reports in the blogs of a similar march on the same day and on the same route by an Anti-Government group.

CCF however, had a concurrent media campaign focusing on the issue of Inclusivity on the radio while the TV advertisement focused on Article 2 of the UDHR.





advisory



PILLAR 2 FACILITATING A PATHWAY TO SUSTAINABLE DEMOCRACY

1. Track 2 Dialogue

A strategic platform for engagement, coordinated and facilitated by Dialogue Fiji, saw workshops held at the divisional levels, Western and Eastern/Central and the Annual Citizen Assembly with ongoing Follow-Up meetings for Monitoring and Evaluation. In addition to that, capacity building in the area of facilitation, Dialogue Fiji conducted a Training of Trainers for prospective facilitators in December.

CCF is active with Dialogue Fiji in our role as part of the Executive Board and also part of the Financial Administration & Steering Committee.

Dialogue Fiji workshops are targeted at the Track 2 level.

Future Directions

Maintain this partnership with Dialogue Fiji . CCF's spin-off activity, a multiplier for DF, is pursued through the Land Workshop Dialogues.

2. National Budget Advocacy

The national Budget Advocacy Workshop is conducted at the three target provinces and as an exception saw CCF this year add an additional one on request from the Lau Provincial Council.

Participants are informed of the processes by which their capital works and developmental works can be expressed and conveyed as a submission to government understanding the language, format, processes and mechanism with which they can have their requests noted.

The workshops resource persons are the appropriate members of the Government specifically from the Ministry of Finance Budget Division, the Department of Agriculture, Economic Planning & Statistics, Provincial Administrators, Commissioner's Office, Provincial Office and also representatives of Transparency International.

3. Research on Constitutional Development

The USA-based Constitutional Design Group (CDG) was engaged by CCF to prepare a paper on the following topic "Processes of Constitutional review and Design" (July, 2010) of which the Principal researcher/writers were Zachary Elkins (University of Texas) and Tom Ginsburg (University of Chicago).

Important discussions on the constitutional processes in the context of Fiji presented through exhaustive research outlining the options taken and allows for clarity on what best suits Fiji.



4. International Advocacy

CCF's efforts to move Fiji towards democratic elections remain a vital part of its International advocacy work. Through engagement with international agencies and donors in providing advice service on the way forward, statements on national issues are now more frequently published by international news agencies.

February 8

Switzerland

Universal Periodic Review (UPR) 7th Session. CCF joined FWRM as part of the Side Event Panel for Civil Society Organisations presenting the joint Civil Society position which is a response to the 1st ever Fiji State report. The document represents the Universal Periodic Review of Human Rights situation in Fiji which is reviewed every four years covering the human rights violation in Fiji, the improvement of HRs in Fiji, to encourage the State to fulfill HR obligations such as allowing Rapporteur to investigate the Independence of the Judiciary, to provide technical assistance to Fiji and to share best practices between States and other Stakeholders.

Of the 31 states represented at the Fiji State Report session on 11th February 7 state delegations called for the return to elections as soon as possible; 17 called for the UN Special Rapporteur on the Independence of judiciary and lawyers to visit Fiji and 10 called for the PER to be lifted.

February 16

United Kingdom

Public Meeting in London on Fiji's Human Rights Performance under the Universal Periodic Review (UPR) held in London attended by the British Broadcasting Corporation (BBC), Fijian residents serving as British Army Soldiers in the UK and former Pacific Diplomats.

February 21

Australia

The same discussion was convened in Sydney with members of the Fiji Diaspora to Australia and including the Methodist congregation in Sydney.

February 28

Uganda

Joint Analysis Workshop facilitated by the Conciliation Resources funded by DFID bringing together inter-regional members to share key lessons and achievements over the past 18 months. Organisations from the following Countries were represented: West Africa (Guinea, Liberia, Sierra Leone); Caucasus (Georgia, Abkhazia), Fiji, Uganda.

advocacy

15th March

New Zealand

Youth Coordinator Losana Tuiraviravi attended the Pacific Youth and Sport Conference 15-20th March, 2010 at Manukau, New Zealand as part of the Fiji contingent of the 700 participants from 17 Pacific countries.

The one week event focused on strengthening the social role of young people in society and reinforcing associative youth networks at the regional level covering topics such as Health promotion, Education and capacity building, good governance and citizenship and community development / antidiscrimination and social integration issues.

March 28

Thailand

CCF was represented at the Indigenous peoples, Human Rights and Advocacy Training Workshop at Chiang Mai, Thailand by Sereima Lutubula between 22-28 March, 2010.

The workshop was aimed at building capacity of Indigenous advocates from the Asia Pacific region to better understand and use human rights standards and the relevant UN mechanisms appropriately and effectively.

November 15

Australia

An advocacy tour to Australia starting with Melbourne, Sydney and Canberra meeting with members of the Fiji Diaspora in Australia, Academic and media representatives and with the Department of Foreign Affairs and Trade discussing "Fiji 2010: Critical Engagement and Future Scenarios."

5. Other Supporting Activities

A. Public Lecture

Dr. Dimitrina Petrova is the founding Executive Director of The Equal Rights Trust, an international human rights organisation launched in January 2007 to promote equality as a fundamental human right. Dr. Dimitrina Petrova's writings include over 75 publications on human rights, equality, democracy, politics, and social sciences.

Her topic was "Recent Trends in the Development of Equality and Non-Discrimination Laws."

Jointly organized with the School of Government, Development and International Affairs, University of the South Pacific and was delivered at the Marine lecture Theatre, Lower Campus USP on the 1st September, 2010.





quality



B. Media for Change with NGOs

November 25-26 CCF conducted a two day workshop for NGOs on the topic “Media for Change – Peace Journalism for Media” facilitated by Dr. Jake Lynch who is Director of the Centre for Peace and Conflict Studies at the University of Sydney. He is also an Executive member of the Sydney Peace Foundation.

A total of 28 participants took part representing organizations such as Fiji media Watch, ECREA, Film Censorship Board, Fiji Red Cross, Pacific Centre for Peace building, the Anglican Church, Save the Children Fiji, Dialogue Fiji, Womens’ Action for Change, Fiji Womens’ Rights Movement, Fiji Womens’ Crisis Centre, Schools Broadcasting Unit, Pacific Conference of Churches, Interfaith Search, Transparency International, ‘Femlink’ Pacific.

Monday 29th November, Dr Jake Lynch concluded the programme with a public lecture which saw about 40 persons from a cross section of the media industry, development partners and interest groups attend.

B. Annual Retreat

Consolidating key national issues, revisiting CCF Policy areas, assessing the impacts and results of the activities and reorganizing the strategies for the way forward for 2011 and beyond became the order of the three days ending 3rd October.

etreat



PILLAR 3: COUNTERING RACISM AND PROMOTING MULTICULTURALISM

1. Submission to CERD

CCF continues to take the lead role in the ongoing discussions amongst the NGO Coalition for Human Rights with working groups established amongst the members to address some of the key themes under the International Convention for the Elimination of all Forms of Racial Discrimination pertinent to the Fiji context (ICERD).

The group will eventually prepare their collective submission for the Committee on the Elimination of Racial Discrimination sitting which is convened every four years with 2012 being the next meeting year.

2. Landlord & Tenant Dialogue

In view of the current Land Reforms CCF who has historically played a key role in land issue discussions, noted the need to convene a dialogue workshop on Land Use Issues in the context of the current land Reforms.

The first of two planned workshops looking at the two key divisions, Western and Northern, CCF decided to opt for the Western Division first as a pilot inviting participants of members of the Dialogue Fiji Western Division especially the community leaders who include land owners, tenants and other key stakeholders (Land Use Unit office, Ministry of Lands and Commissioner Western and Committee for the Better Utilisation of Land (CBUL) representatives and the Fiji Sugar Corporation members).

Previous workshops undertaken by CCF on Land Issues.

1. the National Land Workshop under the theme “What are Good Land Policies for Fiji for the 21st Century?” on the 20th of July, 2002;
2. Sigatoka Land Workshop 31st January 2004;
3. Ra Land Workshop 19th November, 2004;
4. Labasa Land Workshop 18th August, 2006

Future Directions

A second Dialogue Land Workshop is being planned for the North in 2011.

CCF is also convinced that similar workshops targeting the district level participants in the West and North will be important as issues of Good Governance need to be addressed to allow the decision-makers on land to make correct, just and fair decisions that is beneficial for the people, the environment and to ensure that those who exploit the land resources observe the principles of Economic justice.



3. Youth Programme

CCF's Youth program remains a vital component of its mandate to highlight issues of human rights, equality and good governance. The Youth program continues to grow to empower youth of today to become good leaders in their communities.

A. The National Youth Forum

The week-long Youth Forum was convened at Nadave CATD with 40 participants from various youth organisations focusing on the theme "Young People in Diversity and Dialogue."

With the objectives of Engaging young people on relevant youth issues; Understanding the basics of Multiculturalism and Developing better interaction and Networking the participants from the various youth groups around the country left with a better understanding of human rights and how it applied in their own settings. Working with RRT the wide representation of young people from the Pacific Youth network for Climate Change; Stop HIV Champions; Youth Champs for Mental Health; Sign Language Interpretation Committee; Deaf Association; Naulukaroa Methodist Youth Fellowship; Adventist Youth;

Kalabu Circuit Youth Group; Gospel School for Deaf; Tailevu Provincial Council; Naicula Youth (Naitasiri); Nabouciwa Youth (Tailevu); Waicoka Village Youth; Lutu Youth Council, Fiji Police Department; Nativi Youth Group (Ra); Dokanibure Youth Council; Tuirara Youth; Burenitu Youth Council; Kuku Youth, Wairuku Youth (Ra).

B. Community Youth Workshop

Nativi Village, Rakiraki, Ra (July)

The two day workshop held in the highlands of the Ra Province attended by 44 of the youths from the Nativi and its neighbouring 13 villages.

Accompanying the team were the representatives STOP HIV and Pacific Islands AIDS Foundation and the Police Department from the Nalawa Station in Ra.

Lutu Village, Naitasiri (October)

45 Youth representatives from the Lutu village and the surrounding villages including Navuniyaro and a selection of members from the broader district of Lutu attended the two day workshop focusing on the education of Human Rights, Good governance and Citizenship and the promotion of Multiculturalism.

In the case of Lutu it was noted that the support by their community elders was an important factor as they listened and at times participated in the dialogues.

Youth

Sawakasa Village, Tailevu (November)

A good cross-section of youth representatives from Tailevu including the Burerua youths, Sawakasa (1 & 2) Youth, Nayawasara Youth, Dakuinuku Youth, Senior primary school students of Ratu Filimoni Noco School, Sawakasa Village 2 Chief – Turaga na Ratu attended the two day training workshop that focused on the issues of Human Rights, Good Governance and Citizenship and the promotion of Multiculturalism.

A Key discussion point was the issue of Responsibility that came with the exercise of rights or freedoms.

Outcomes

The MISEREOR Report cited the Significant Change Stories from this village as a result of the Community Workshop.

C. Performing Arts Sponsorship

Sila Central High School

CCF provided sponsorship for Sila Central High School leading up to its preparation for the Communications Fiji Limited Events group production Tadra Kahani which saw 14 Secondary schools compete in a Dance Drama Expressive Arts competition with their theme “*To Gather in Togetherness.*” The school managed to gain second overall and also other prizes for Best Costume, Best Set Design and Best Backdrop.

Sila was selected for sponsorship by CCF because their theme was consistent with the CCF Pillar Area theme of Countering Racism and Promoting Multiculturalism.

D. National Youth Summit

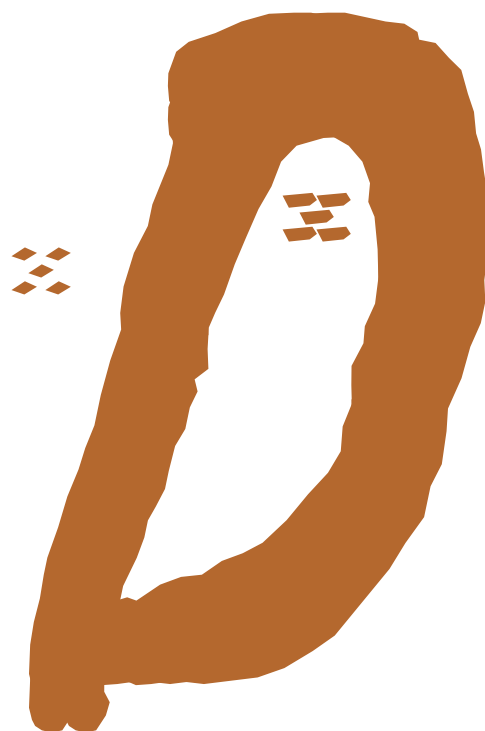
CCF was represented at the national youth Summit which was attended by the various Non-governmental Youth Organisations, Interest groups, Uniformed groups, Alumni reps, faith-based groups and the Provincial Forum (14 provincial youth reps).

The summit focused on the elections of the interim national youth council of Fiji, the presentation of a draft constitution of the NYC and a review of the National Youth Policy.

E. Urban Youth Workshop Lautoka

Attending the Lautoka Urban Youth workshop were representatives from Ba, Nadi, Lautoka including the peri-urban community youth groups such as the Christian Mission Fellowship group, Koroipita Youth, Baha’i Youth, Nagado Youth, St Michaels, Fiji Rotahomes.

The workshop focused on the issues under Pillar 1 and Pillar 2 of CCF’s Strategic Plan.





DIVERSITY



4. Short film – “ENDURING HOPE”

Mobile Multicultural Film Festival

A short film based on the friendship of two Fijian citizens of Indo-Fijian and iTaukei backgrounds forged in the rural sugar cane areas covering issues of how political events and decisions impact on their lives is captured in 30 minutes in a poignant short film directed by Larry Thomas. The launch was done at the USP Lower Campus Marine Lecture Theatre. The same film was then screened at locations in Sigatoka, Nadi, Lautoka and Ba drawing positive responses.

The same roadshow also screened at several High schools which fitted in well with the topics in the social sciences curriculum.

5. Annual School Essay

***“How Important is Multiculturalism in Fiji?”* was the topic for the 2010 National Essay Competition which saw 23 entrants from Suva, Lautoka and Ba presenting their pieces.**

Targeting the ages of 12- 15 years old the first place getter was Sheenal Narayan of Mahatma Ghandi Memorial School, second place winner was Noleen Narayan of Natabua High School and the third place went to Tristan Goulding of Marist Brothers Primary School, Suva.

6. Other

A. Kula Film Sponsorship

Recipients of the CCF Sponsorship, Pasifika Voices, presented a 5 minute film to the Fiji Audio Vision Commission’s (FAVC) Kula Film Awards Open Category under the title “Our Prayer” presenting the national Anthem as a Prayer for Peace based around the life of a young woman called Lusi who is searching for a panacea for conflict in Fiji.

B. International Peace Day

The International Day of Peace, 21st September, was celebrated jointly with the Fiji Cancer Society Fiji’s “biggest morning tea” campaign which saw a colourful programme that saw about 50 plus visitors enjoying a day of fashion by young designers, lighting of the Peace Candle and the space decorated with laundry that was painted with messages of peace. A peace gallery highlighting artwork around the same theme was created to compound the message and add to the atmosphere.

CCF also collaborated with the University of the South Pacific with the evening Peace Concert Unplugged featuring emerging artists sharing their music and poetry around the theme of Peace Equals Future. Earlier on in the day CCF participated in the Students Open Day with a stall sharing with passing students information on our work.

peace

C onclusion

2010 proved to be another eventful year in the life of CCF. Gratitude goes to each member of staff - seventeen in all- for their skills and commitment during the year.

The staff team has grown to its largest number ever in CCF's 17 year history. Particular portions of our gratitude go towards Australian Volunteer International, Ciaran O'Toole who helped us to realize that the success of an organization relies to a large extent on good program management; in other words good governance which we preach to others must be evident within our own organization first. Another AVI Kate Schuetze as CCF Legal Officer had done equally well and we recall with pleasure the ground work which she did during CCF's role in 2009 Court of Appeal case. We also noted that Ulli Marcus, Media Advocacy Researcher arrived during the year. Both of them were able to provide from their respective areas professional skills needed to advance CCF advocacy on human rights.

We acknowledge the donors who have unfailingly provided sustained financial support; thanks to European Union and DFID UK for between them they have provided over 80% of CCF's funding during 2010; but not forgetting other donors who have stood alongside us over these years .

A ppendix

Appendix 1: Summary of all CCF Education Workshops ,2010

Province	Ethnicity	Gender	Qty	Community leaders	Community based organizations	Community based organizations	National Budget workshop
TOTAL	M F	1848 2193	4041	3	67	3	4
Lau	iTaukei	M	39	0	0	0	1
		F	2				
Ra	iTaukei	M	616		22		
		F	1071	1		1	1
	Indo Fijian	M	101		5		
		F	90				
Tailevu	iTaukei	M	548		17		
		F	449	1		1	1
	Indo Fijian	M	68		3		
		F	69				
Naitasiri	iTaukei	M	466		16		
		F	394	1		1	1
	Indo Fijian	M	10		4		
		F	118				

Appendix 2: Visitors to CCF, 2010

- Jessica Chosbro, US Embassy, Suva
- Aman Ravindra Singh, Lautoka, Fiji islands
- Fiona Ramsey, EU Delegation, Suva
- Rosalba Tuseo, EU Delegation, Suva
- Laisenia Qarase, Suva, Fiji
- Uday Rao, HCI, Suva, Fiji
- Salote Radrodro, Ministry of Social Welfare, Fiji
- Judy Harm, Ministry of Social Welfare, Suva, Fiji
- Ulla Kroog, EED, Papua New Guinea
- Bethany Mc Gaun, US Embassy, Suva, Fiji
- Justice Nazhat Shameem, Suva , Fiji.
- Hannes Porias, Austria Ambassador .
- E. Show, Sukhumvi , Bangkok
- L.Tooney, 293 James Avenue, Brisbane, Australia
- K. Bennonne, Lepsiusstr, New Jersey, USA
- Oliver Hasenkamp, Berlin, Germany
- James Gathi , Albany Law School, Albany, New York
- Augustine .L , President Signis
- F. Nahzi , New York
- Phillip Taula , New Zealand High Commission
- Tomohiro Kanata , Japanese Embassy
- Nobuko Iwatani, Japanese Embassy
- Claire Overy, OXFAM Australasia
- Jacqueline Clark, AusAid, Suva
- Sarah Goulding, AusAid, Suva
- Iris Low Mckenzie , AusAid, Suva
- Gallianne Palayret, France
- Viliame Kautia, Public Employees Union
- Felecity Heffernan , Suva

Appendix 3: Summary of all CCF publications ,2010

Publications

Media Releases

1. Stopping pension is an abuse of power and violation of ILO Conventions (**RNZ, CM, HS,PN,ET**)
2. Government needs to create an enabling environment for independent judiciary (**Scoop,CM,PS**)
3. New Crimes Decree reduces penalties for coups and treason (**PS , Content USA**)
4. Fiji needs to provide an independent judiciary and protect human rights (**RNZ, Scoop**)
5. Independence of judiciary greatest concern to international community (**CWB, PS, IT**)
6. Media Laws must protect Freedom of Expression (**Scoop, Coup 4.5, C.W Blog, FT, PMW, IPS news**)
7. Differences should form the basis for sharing resources: Yabaki tells youth (**CWB**)
8. Coups have led to impoverishment of leaders and economic stagnation (**RNZ, PS**)
9. Arrest of Gavoka is a harsh action that interferes with human rights (**FT, CWB, IW**)
- 10.CCF calls for transparency in the appointment of Chief Registrar (**CW**)
- 11.Fiji needs to keep its election promise and talk to Pacific neighbors (**FV, CWB, IW, Scoop**)
- 12.CCF launches Enduring Hope : a short film to promote racial harmony and tolerance (**FT, IT, CWB**)
- 13.Re-instigate political dialogue and accept NZ offer of help for elections (**PS, Scoop, CWB, RNZ**)
- 14.Equal Rights Champion Dr Dimitrina Petrova Speaks at CCF 2010 Public Lecture Series (**CWB, Scoop**)
- 15.Hold true to the promises made and lift Public Emergency Regulations (**FT,CWB,RNZ**)
16. Teleni Resignation (**Scoop**)
- 17.CCF celebrates International Peace Day 2010 (**FBCL, FV, FT,FS, FL**)
18. Sacrilege Re-emergences concerns CCF (**Not Published**)
19. CCF calls on government to respect multiculturalism and diversity (**FT, FL, Scoop, CWB**)
- 20.CCF conducts Youth Workshop in Lautoka (**Not Published**)
- 21.Casino building plans has been historically opposed in Fiji (**CWB , Coup 4.5**)
- 22.PUBLIC LECTURE ON PEACE JOURNALISM AND THE MEDIA (**CWB**)
- 23.NGOCHR march for human rights day cancelled (**FT,CWB RNZ**)

Newsletters

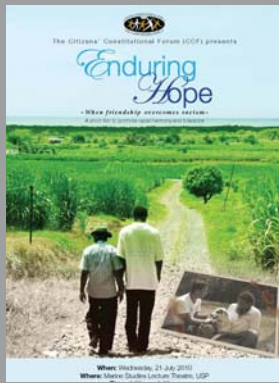
- 1.Tutaka Volume 4, Issue 1, January 2010
- 2.Tutaka Volume 4, Issue 2, May 2010
- 3.Tutaka Volume 4, Issue 3, August 2010
- 4.Tutaka Volume 4, Issue 4, December 2010

Other Publications & Productions

- 1.Citizens' Constitutional Forum 2009 Annual Report
- 2."I Am Equal" Radio Play on audio CD. Theme human rights and discrimination.
- 3.Human Rights Brochure (English, Hindi and Fijian Language)
- 4.Good Governance Brochure (English, Hindi and Fijian Language)
- 5."Enduring Hope" – A 30 minute short local movie which shows the problem of discrimination and land issues.The purpose of the movie is to raise awareness among the audience of racism in Fiji and create a desire for change to be non-prejudiced.
6. Anti–Racism television advert.
7. Anti-Racism radio advert.
- 8." What is CCF?" a short promo video
9. Newspaper supplement
- 10 Good governance
- 11.Celebrating Multiculturalism



Publications



Our Inherent Rights

The Nine Core International Rights Instruments

Citizens' Constitutional Forum

HUMAN RIGHTS come with responsibilities

What are human rights?

Human rights are rights which are inherent to all human beings.



What is Good Governance?

Good Governance Principles

Responsible

Accountable

Transparent

Effective and Efficient

Participatory



Top right to left: 2009 Annual Report, Short Film poster - "Enduring Hope" , 2011 calendar, Newspaper Supplement- Multiculturalism, Human Rights brochure, Tutaka Issue 1 (2010), Good Governance brochure, Newspaper Supplement-Good Governance, Tutaka Issue 2 (2010), Tutaka Issue 3 (2010), Tutaka Issue 4 (2010).

**CITIZENS' CONSTITUTIONAL FORUM LIMITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2010**

CITIZENS' CONSTITUTIONAL FORUM LIMITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2010

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DIRECTORS' REPORT

In accordance with a resolution of the board of directors, the directors herewith submit the balance sheet of the company as at 31 December 2010, the related income statement and cash flow statement for the year then ended on that date and report as follows:

Establishment of Forum

Citizens' Constitutional Forum was incorporated under the provisions of the Charitable Trust Act on 11 September 1996. However, the Registrar of Charitable Trusts cancelled the incorporation of CCF on 21 June 2001 stating that the activities of CCF amounted to political objectives and goals and activities outside the meaning of "charitable purposes" as defined by Section 2 of the Charitable Trust Act, and therefore its incorporation was a mistake.

On 10 July 2003, Citizens' Constitutional Forum Limited was incorporated under the Companies Act, 1983 as a private company limited by guarantee and not having a share capital.

Accordingly, the activities, assets and liabilities of Citizens' Constitutional Forum were acquired by Citizens' Constitutional Forum Limited.

Directors

The names of the directors in office at the date of this report are:

Cynara Teresa Mary Mackenzie – Chairperson
Dorothy Jane Ricketts
David George Arms
Vijay Naidu
Aisake Casimira

Principal Activities

The principal activities of the company during the year were:

- To raise public awareness of the issues and options in the constitutional review process and to explore ways of dealing with them both through constitutional and other civil society initiatives.
- To promote cross-cultural and inter-ethnic dialogue with a view to reaching consensus on issues affecting the whole community.
- To provide for public consultation and debate so as to minimize tension and prevent violent conflict.
- To carry out everything necessary, desirable or incidental to the accomplishment of any of the above objectives.

There were no significant changes in the nature of these activities during the financial year.

Results

The net surplus for the financial year was \$49,298.

Dividends

In accordance with the Memorandum of Association of the company, payment of dividends to the members is prohibited.

Reserves

It is proposed that no amounts be transferred to reserves within the meaning of the Seventh Schedule of the Companies Act, 1983.

DIRECTORS' REPORT [CONT'D]**Non Current Assets****Unusual Transactions**

In the opinion of the directors, the results of the operations of the company during the financial year were not substantially affected by any item, transaction or event of an abnormal character, nor has there arisen between the end of the financial year and the date of this report any item, transaction or event of an abnormal character, likely, in the opinion of the directors, to affect substantially the results of the operations of the company in the current financial year.

Events Subsequent to Balance Date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.

Other Circumstances

As at the date of this report:

- (i) no charge on the assets of the company has been given since the end of the financial year to secure the liabilities of any other person;
- (ii) no contingent liabilities have arisen since the end of the financial year for which the company could become liable; and
- (iii) no contingent liabilities or other liabilities of the company has become or is likely to become enforceable within the period of twelve months after the end of the financial year which, in the opinion of the directors, will or may substantially affect the ability of the company to meet its obligations as and when they fall due.

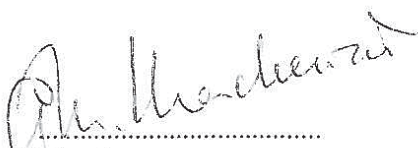
As at the date of this report, the directors are not aware of any circumstances that have arisen, not otherwise dealt with in this report or the company's financial statements, which would make adherence to the existing method of valuation of assets or liabilities of the company misleading or inappropriate.

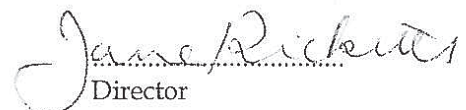
Directors' Benefits

Since the end of the previous financial period, no director has received or become entitled to receive a benefit by reason of a contract made by the company or by a related corporation with the director or with a firm of which he/she is a member, or with a company in which he/she has a substantial financial interest.

For and on behalf of the board and in accordance with a resolution of the directors.

Dated this 20 day of JUNE 2011.


.....
Director


.....
Director

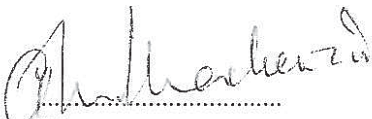
STATEMENT BY DIRECTORS

In accordance with a resolution of the directors of Citizens' Constitutional Forum Limited, we state that in the opinion of the directors:

- [i] the accompanying income statement of the company is drawn up so as to give a true and fair view of the results of the company for the year ended 31 December 2010;
- [ii] the accompanying balance sheet of the company is drawn up so as to give a true and fair view of the state of affairs of the company as at 31 December 2010;
- [iii] the accompanying cash flow statement of the company is drawn up so as to give a true and fair view of the cash flows of the company for the year ended 31 December 2010; and
- [iv] at the date of this statement there are reasonable grounds to believe that the company will be able to pay its debts as and when they fall due.

For and on behalf of the board and in accordance with a resolution of the directors.

Dated this 20 day of JUNE 2011.


.....
Director


.....
Director

INDEPENDENT AUDITORS' REPORT

To the members of Citizens' Constitutional Forum Limited

Report on the Financial Statements

Page 5

We have audited the accompanying financial statements of Citizens' Constitutional Forum Limited, which comprise the balance sheet as at 31 December 2010, the income statement, cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory information as set out on pages 7 to 15.

Director's and Management's Responsibility for the Financial Statements

Directors and management are responsible for the preparation and fair presentation of these financial statements in accordance with Fiji Accounting Standards and with the requirements of the Companies Act, 1983. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITORS' REPORT (CONT'D)

To the members of Citizens' Constitutional Forum Limited (Cont'd)

Opinion

Page 6

In our opinion:

- a) proper books of account have been kept by the company, so far as it appears from our examination of those books; and
- b) the accompanying financial statements which have been prepared in accordance with Fiji Accounting Standards:
 - i) are in agreement with the books of account;
 - ii) to the best of our information and according to the explanations given to us:
 - (a) give a true and fair view of the state of affairs of the company as at 31 December 2010 and of the results, cash flows of the company for the year ended on that date; and
 - (b) give the information required by the Companies Act, 1983 in the manner so required.

We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit.

SUVA, FIJI
20 JUNE 2011


CHARTERED ACCOUNTANTS

CITIZENS' CONSTITUTIONAL FORUM LIMITED
 INCOME STATEMENT
 FOR THE YEAR ENDED 31 DECEMBER 2010

Page 7

	Note	2010	2009
Income			
Dividend		\$ 421	266
Grants and donations	10	1,002,040	815,251
Interest		11,656	4,531
Sale of books		228	759
Others		9,584	4,369
		<u>1,023,929</u>	<u>825,176</u>
Expenses			
Audit fees - CCF		3,795	3,375
- Misereor/EED project		11,480	6,300
Depreciation		14,882	17,887
Projects		158,363	200,665
Rent		41,850	42,813
Salaries and wages		380,514	232,314
Travel and per diems		65,038	44,290
Workshop expenses		174,632	111,292
Others		124,077	112,816
		<u>974,631</u>	<u>771,752</u>
Net surplus for the year		49,298	53,424
Accumulated funds at the beginning of the financial year		<u>342,732</u>	<u>289,308</u>
Accumulated funds at the end of the financial year		\$ <u>392,030</u>	<u>342,732</u>

The accompanying notes form an integral part of this income statement.

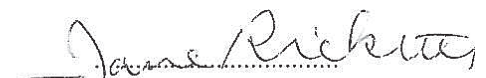
CITIZENS' CONSTITUTIONAL FORUM LIMITED
 BALANCE SHEET
 AS AT 31 DECEMBER 2010

	<u>Notes</u>	<u>2010</u>	<u>2009</u>
CURRENT ASSETS			
Cash on hand and at bank		\$ 253,330	336,574
Receivables and prepayments	3	21,498	6,284
Financial assets	4	320,659	170,258
Total current assets		<u>595,487</u>	<u>513,116</u>
NON-CURRENT ASSETS			
Financial assets	4	10,282	9,861
Plant and equipment	5	78,939	67,289
Total non-current assets		<u>89,221</u>	<u>77,150</u>
TOTAL ASSETS		<u>684,708</u>	<u>590,266</u>
CURRENT LIABILITIES			
Creditors and accruals		83,691	70,956
Deferred income	6	203,740	172,342
Provision for employee entitlements		5,247	4,236
Total current liabilities		<u>292,678</u>	<u>247,534</u>
TOTAL LIABILITIES		<u>292,678</u>	<u>247,534</u>
NET ASSETS		<u>392,030</u>	<u>342,732</u>
MEMBERS' FUNDS			
Share capital	7	-	-
Accumulated funds		392,030	342,732
TOTAL MEMBERS' FUNDS		<u>\$ 392,030</u>	<u>342,732</u>

The accompanying notes form an integral part of this balance sheet.

For and on behalf of the board and in accordance with a resolution of the directors.


 Director


 Director

CITIZENS' CONSTITUTIONAL FORUM LIMITED
 CASH FLOW STATEMENT
 FOR THE YEAR ENDED 31 DECEMBER 2010

Page 9

	2010 Inflows/ (Outflows)	2009 Inflows/ (Outflows)
Cash flows from operating activities		
Receipts from donors and contributors	\$ 1,040,705	539,721
Payments to suppliers and employees	(955,225)	(714,572)
Cash generated from/ (used in) operations	85,480	(174,851)
Interest received	7,808	250
Net cash provided by/(used in) operating activities	93,288	(174,601)
Cash flows from investing activities		
Payments for plant and equipment	(26,532)	(57,477)
Payments for investments in financial assets	(300,000)	(100,000)
Proceeds from investments in financial assets	150,000	-
Net cash used in investing activities	(176,532)	(157,477)
Net decrease in cash and cash equivalents	(83,244)	(332,079)
Cash and cash equivalents at the beginning of the year	336,574	668,653
Cash and cash equivalents at the end of the year [Note 11]	\$ 253,330	336,574

The accompanying notes form an integral part of this cash flow statement.

NOTE 1. INCORPORATION AND PRINCIPAL ACTIVITIES

Citizens' Constitutional Forum was incorporated under the provisions of the Charitable Trust Act on 11 September 1996. However, the Registrar of Charitable Trusts cancelled the incorporation of CCF on 21 June 2001 stating that the activities of CCF amounted to political objectives and goals and activities outside the meaning of "charitable purposes" as defined by Section 2 of the Charitable Trust Act, and therefore its incorporation was a mistake.

On 10 July 2003, Citizens' Constitutional Forum Limited was incorporated under the Companies Act, 1983 as a private company limited by guarantee and not having a share capital.

Accordingly, the activities, assets and liabilities of Citizens' Constitutional Forum were acquired by Citizens' Constitutional Forum Limited.

The major objectives for which the company was established are:

- (a) To raise public awareness of the issues and options in the constitutional review process and to explore ways of dealing with them both through constitutional and other civil society initiatives.
- (b) To promote cross-cultural and inter-ethnic dialogue with a view to reaching consensus on issues affecting the whole community.
- (c) To provide for public consultation and debate so as to minimize tension and prevent violent conflict.
- (d) To raise public awareness through workshops and informal adult education programmes.
- (e) To provide training in conflict-handling skills.
- (f) To monitor threats to liberty.
- (g) To speak in defense of groups or individuals who are victims of prejudice, discrimination and violence.
- (h) To publicize and promote the work of the company in the media.
- (i) To affiliate with international organizations with similar aims.
- (j) To publish books, produce videos and other educational or promotional material.

NOTE 2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been drawn up in accordance with Fiji Accounting Standards.

The principal accounting policies adopted by the company are stated to assist in a general understanding of these financial statements. The accounting policies adopted are consistent with those of the previous year except as stated otherwise.

All amounts are stated in Fijian currency.

NOTE 2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

a) Basis of Accounting

The financial statements are prepared under the historical cost convention using the accounting policies described below and except where stated do not take into account current valuations of non-current assets.

b) Foreign Currency Transactions

Foreign currency transactions during the year are recorded in the books using the rate of exchange prevailing at the date of transaction. Amounts payable by the company in foreign currencies at balance date have been translated at rates ruling at that date. All profits and losses arising from fluctuations in exchange rates have been brought to account in determining the results for the year.

c) Plant and Equipment

Plant and equipment is measured at cost less accumulated depreciation and impairment loss. Cost includes expenditure that is directly attributable to the acquisition of the asset. Depreciation is computed on a straight line basis at rates sufficient to depreciate the cost over its estimated economic useful lives of the assets.

Plant and equipment is depreciated used the following rates:

Furniture and fittings	-	20%
Computer and office equipment	-	25%

Gains and losses on disposals are determined by comparing the proceeds with the carrying amounts and are taken into account in determining the results for the year.

d) Income Tax

Income of the company, excluding income from any trade or business, is exempt from income tax in accordance with the provisions of section 17 (24) of the Income Tax Act.

e) Financial Assets

Investments are recognised and de-recognised on trade date where purchase or sale of an investment is under a contract whose terms required delivery of the investment within the timeframe established by the market concerned, and are initially measured a fair value, net of transaction costs.

Financial assets are classified as either held-to-maturity or available -for-sale.

Held to maturity investments are carried at amortised costs. For available-for-sale investments in listed/ quoted securities, gains and losses arising from changes in fair value are recognised directly in income statement, until the investment is disposed of.

f) Provision for Employee Entitlements

Provision is made for the company's liability to employees for annual leave on the basis of statutory or contractual requirements.

NOTE 2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

g) Grant Income

Grants are generally recognized as income over the periods necessary to match them with the related costs which they are intended to compensate.

Grants received as part of a package of financial or fiscal aids to which a number of conditions are attached or that requires the fulfillment of certain obligations are recognized as income over the periods which bear the cost of meeting the conditions and obligations.

However, grants received as compensation for expenses or losses already incurred or for the purpose of giving on going financial support to the company with no specific future related costs are recognized as income upon receipt.

NOTE 3. RECEIVABLES AND PREPAYMENT

	<u>2010</u>	<u>2009</u>
Bonds and deposits	\$ 9,125	4,190
Prepayments	6,139	1,794
Other receivables	<u>6,234</u>	<u>300</u>
Total receivables and prepayment	<u>21,498</u>	<u>6,284</u>

NOTE 4. FINANCIAL ASSETS

Current

Held-to-maturity investments

Term deposits	<u>320,659</u>	<u>170,258</u>
Total current financial assets	<u>320,659</u>	<u>170,258</u>

Non - Current

Available-for-sale investments

Units in Unit Trust of Fiji	<u>10,282</u>	<u>9,861</u>
Total non-current financial assets	<u>\$ 10,282</u>	<u>9,861</u>

NOTE 5. PLANT AND EQUIPMENT

	2010	2009
Furniture and fittings	\$ 70,396	65,691
Less: accumulated depreciation	(31,219)	(25,682)
	<u>39,177</u>	<u>40,009</u>
Computer and office equipment	84,057	62,230
Less: accumulated depreciation	(44,296)	(34,951)
	<u>39,761</u>	<u>27,280</u>
Total plant and equipment, net	<u>78,939</u>	<u>67,289</u>

Movements in Carrying Amounts

Movements in the carrying amounts for each class of plant and equipment between the beginning and the end of the current financial year are as follows:

	Furniture and fittings	Computer and office equipment	Total 2010	Total 2009
	\$	\$	\$	\$
Opening balance	40,009	27,280	67,289	27,698
Additions	4,705	21,827	26,532	57,478
Depreciation expense	(5,537)	(9,345)	(14,882)	(17,887)
Closing balance	<u>39,177</u>	<u>39,761</u>	<u>78,939</u>	<u>67,289</u>

NOTE 6. DEFERRED INCOME

Deferred income relating to grants received from European Union (a)	103,064	172,342
Deferred income relating to grants received from AusAID (b)	100,676	-
Total deferred income	<u>\$ 203,740</u>	<u>172,342</u>

- (a) The company received \$452,000 in the prior year from European Union for 'Strengthening Fiji's Democracy' project. The company utilized \$279,658 in the prior year, and the balance of \$172,342 was utilized in the current year.

During the year the company received further grant of \$357,551 from European Union. The company utilized \$254,487 in the current year. The balance of \$103,064 would be used in the following year and accordingly, this amount has been taken up as deferred income.

- (b) The company received \$135,692 in the current year from AusAID for 'Civic Education' project. The company utilized \$35,016 in the current year. The balance of \$100,676 would be used in the following year and accordingly, this amount has been taken up as deferred income.

NOTE 7. SHARE CAPITAL

Citizens' Constitutional Forum Limited is a private company limited by guarantee and accordingly, the paid up capital as at balance date was \$Nil.

If the company is wound up, the Memorandum of Association states that each member is required to contribute a maximum of \$20 towards meeting any outstanding obligations of the company.

NOTE 7. SHARE CAPITAL (CONT'D)

As at 31 December 2010, the number of members was 5. Furthermore, the Memorandum of Association states that any property whatsoever which remains upon winding up or dissolution of the company and after satisfaction of all its debts and liabilities will not be paid to or distributed among the members of the company, but will be given or transferred to some other body which has objects similar to the objects of the company and prohibits the distribution of its income and property among its members.

In accordance with the Memorandum of Association, payment of dividends to members is prohibited.

NOTE 8. CAPITAL COMMITMENTS

- a) Capital commitments as at 31 December 2010 amounted to \$Nil (2009: \$Nil).
 b) Operating lease commitments contracted for rental is payable as follows:

	2010	2009
Not later than one year	\$ 40,500	40,500
Later than one year but not later than two years	3,375	40,500
Later than two years but not later than five years	-	3,375
Total operating lease commitments	<u>43,875</u>	<u>84,375</u>

NOTE 9. CONTINGENT LIABILITIES

Contingent liabilities as at 31 December 2010 amounted to \$Nil (2009: \$Nil).

NOTE 10. GRANTS AND DONATIONS

Donor

AusAID	35,016	26,980
East West Management Institute	56,845	-
EED	59,051	90,540
Embassy of Finland, Australia	31,270	39,990
European Union	430,204	452,000
Misereor	95,868	76,013
World Association of Christian Communication	879	-
World Methodist Church Office - London	3,057	2,579
UKAID/ DFID/ GTF (CR)	279,858	299,491
UNDP	9,992	-
Total grants and donations income	<u>1,002,040</u>	<u>815,251</u>

NOTE 11. CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of cash on hand and balance with banks and investments in money market instruments. Cash and cash equivalents included in the cash flow statement comprise the following balance sheet amounts:

Cash on hand and with banks	<u>253,330</u>	<u>336,574</u>
Total cash and cash equivalents	<u>\$ 253,330</u>	<u>336,574</u>

NOTE 12. RELATED PARTY TRANSACTIONS

(a) Directors

The names of persons who were directors of the company at any time during the financial year are as follows:

Cynara Teresa Mary Mackenzie – Chairperson
Dorothy Jane Ricketts
David George Arms
Vijay Naidu
Aisake Casimira

(b) Transactions with Related Parties

Key management personnel remuneration:

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the organisation, directly or indirectly, including any director (whether executive or otherwise) of that organisation.

During the year, the executive director was identified as key management personnel. The remuneration paid during the year is as follows:

Gross salary and FNPF contribution	\$	<u>66,000</u>	<u>66,000</u>
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NOTE 13. COMPANY DETAILS

Company Incorporation

The company was incorporated in Fiji under the Companies Act, 1983 as a private company limited by guarantee and not having a share capital. Refer to note 7 in relation to share capital and restriction on distribution to members including prohibition of dividend payments to members.

Registered Office and the Principal Place of Business

The registered office and the principal place of business of the company are located at:
23 Denison Road,
SUVA

NOTE 14. COMPARATIVES

Where necessary, comparative figures have been re-grouped to conform with changes in presentation in the current year.

CITIZENS' CONSTITUTIONAL FORUM LIMITED

DISCLAIMER ON ADDITIONAL FINANCIAL INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2010

DISCLAIMER

The additional financial information presented on page 16 does not form part of the statutory financial statements. The additional financial information is in accordance with the books and records of Citizens' Constitutional Forum Limited which have been subjected to the auditing procedures applied in our statutory audit of the company for the year ended 31 December 2010. Our statutory audit did not cover all details of the additional financial information. Accordingly, we do not express an opinion on the additional financial information and no warranty of accuracy and reliability is given.

In accordance with our firm's policy, we advise that neither the firm nor any member or employee of the firm undertakes responsibility arising in any way whatsoever to any person (other than the company) in respect of such information.

SUVA, FIJI
20 JUNE 2011


CHARTERED ACCOUNTANTS

CITIZENS' CONSTITUTIONAL FORUM LIMITED
 DETAILED INCOME STATEMENT - UNAUDITED
 FOR THE YEAR ENDED 31 DECEMBER 2010

Page 16

<u>INCOME</u>	2010	2009
Dividend	\$ 421	266
European Union	430,204	279,658
Grants	35,016	26,980
-AusAID	279,858	299,491
-UKAID/ DFID/ GTF (CR)	59,051	90,540
-EED	3,057	2,579
-World Methodist Church Office - London	31,270	39,990
-Embassy of Finland, Australia	95,868	76,013
-Misereor	56,845	-
-East West Management Institute	9,992	-
-UNDP	879	-
-World Association of Christian Communication	12,964	4,531
Interest	8,276	4,369
Other income	228	759
Sale of books	1,023,929	825,176
Total Income	1,023,929	825,176
 <u>DEDUCT EXPENSES</u>		
Advertising	2,282	6,545
Audit fees - CCF	3,795	3,375
- Misereor/EED project	11,480	6,300
Bank fees and charges	859	560
Depreciation	14,882	17,887
Electricity and water	6,862	4,168
Entertainment	3,818	4,819
General expenses	19,365	18,968
Insurance	4,340	2,812
Other staffing costs	44,505	39,897
Printing, photocopying, stationery and postage	17,400	16,831
Projects	158,363	200,665
Project workshop	174,632	111,292
Rent	41,850	42,813
Repairs and maintenance	6,803	4,138
Salary and wages	380,514	232,314
Telephone	17,842	14,081
Travel and per diems	65,038	44,290
Total Expenses	974,631	771,752
 NET SURPLUS FOR THE YEAR	 \$ 49,298	 53,424